



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**Board Meeting Agenda**  
**September 30, 2020**  
**9:00-11:00 am**

**Board Members:** **Marshall Bower**, Interim Board Chair; **Chair-Events Committee**, *President/CEO, The Foundation for Lee County Public Schools*; **Nate Halligan**, Board Vice-Chair, *Asst. Vice President/Small Business Portfolio Manager, Busey Bank*; **Doug Szabo**, Board Treasurer, *Attorney, Henderson, Franklin, Starnes and Holt, P.A.*; **Selina Jefferson**, Board Secretary, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Jeff Alluri**, Principal, *VP Consulting, Element Technologies, LLC*; **Damaris Boone**, Chair-Program Committee, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Rita Dellatore**, Owner/Director, *Kid City Early Learning Academy, LLC*; **Brooke Delmotte**, Provider Liaison/Operations Manager, *Early Steps, SWFL Health Planning Council*; **Yara Duschene**, Program Director, *RCMA*; **Jason Himschoot**, Chair-Human Resources Committee, *Attorney, Maughan, Himschoot and Adams Law Group*; **Kim Jordan**, Interim Superintendent, *Glades County Public Schools District*; **Michele King**, Director Child Advocacy Program, *Golisano Children’s Hospital of SWFL*; **Selena Lucas**, Assistant Community Health Nursing Director, *Designee-Florida Department of Health Collier County*; **Roger Mercado**, Director, *Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners*; **Jim Palmer**, Child Care Regulations Supervisor, *Department of Children and Families*; **Joe Paterno**, Executive Director, *CareerSource Southwest Florida*; **Kimberly Ross**, Owner, *Ross Dynasty Cares*; **Dr. Kelly Roy**, Chair-Nominations & By-Laws Committee, *Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*

(\*) Materials included in Board Packet.

(\*\*) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	<b>Welcome and Introductions</b>	<b>Marshall Bower</b> , Interim Board Chair, Chair-Events Committee, <i>President/CEO, The Foundation for Lee County Public Schools</i> ;
	<b>Public Comments</b>	Marshall Bower

	<b>Executive Committee Report*</b> <b>A. Summer Workshop: Summary</b>	Marshall Bower
<b>1</b>	<b>1. Consent Agenda (Vote required)*</b> <b>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</b>  <b>Approval of Board Meeting Minutes of June 17, 2020 **</b> <b><u>pgs.</u></b>	Marshall Bower
	<b>Committee Reports</b>	
<b>2</b> <b>3</b> <b>4</b> <b>5</b> <b>6</b> <b>7</b> <b>8</b>	<b>2. Financial Committee*</b> <b>A. Review Notice of Award and effect on FY20-21 Budget**</b> <b><u>pg.</u></b> <b>B. Discuss Utilization Forecast** <u>pg.</u></b> <b>C. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u></b> <b>D. OEL's Jan.-June, 2019 Expenditures Audit Results**</b> <b><u>Pgs.</u></b> <b>E. Summary of Expenditures: Broad Authority</b> <b>F. Update on Addendum #1 for FY 18-19 Reconciliation**</b> <b><u>pgs.</u></b> <b>G. Update on Fiscal FY19-20 Close-out** <u>pgs.</u></b> <b>H. Approval of Naples Inventory** <u>pg.</u></b>	Doug Szabo, <i>Attorney, Henderson, Franklin, Starnes &amp; Holt, P.A.</i>
	<b>3. Events Committee</b> <b>A. Update</b>	Marshall Bower
<b>9</b>	<b>4. HR Committee*</b> <b>A. Summary of Staff Activities during Pandemic</b> <b>B. Summary of 1:1 Payout</b> <b>C. Approval of Updated Code of Conduct** <u>pg.</u></b>	Jason Himschoot, <i>Attorney, Maughan, Himschoot and Adams Law Group</i>
	<b>5. Nominations &amp; Bylaws Committee</b> <b>A. Min-Training: Introduction to Serving Families</b>	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>

10	<b>6. Program Committee</b> <b>A. Review Draft Provider Recruitment Plan**</b> <u>pg.</u>	Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>
11	<b>7. Report of the CEO*</b> <b>A. Executive Director's Report**</b> <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>
	<b>8. Adjournment</b>	Marshall Bower
	<b>Next Board Meeting: November 18, 2020</b>	

Join Zoom Meeting

<https://us02web.zoom.us/j/83454160218?pwd=RytEd2g3YIZORExuOHJGaVNueU1vdz09>

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